

**CITY OF MONTROSE
200 CENTER AVENUE SOUTH
MONTROSE, MINNESOTA 55363
PLANNING & ZONING COMMISSION
MINUTES
SEPTEMBER 20, 2006**

Pursuant to call and notice, the Montrose Planning and Zoning Commission met in regular session on Wednesday, September 20, 2006.

Those present were Commissioners, Chuck Smallwood, Roy Henry, Alfred Mohring, Cory DeWitte, Paul Turner, Keith Roseen and Tim Hackenmiller. Bob Kirmis, city planner and Barb Swanson, city administrator were also present.

Agenda

Motion by Hackenmiller, seconded by Roseen, to approve the agenda as amended. Vitaldyne public hearing was removed from the agenda. Carried 7-0.

Approval of Minutes

Motion by Hackenmiller, seconded by Turner, to approve the minutes for August 16, 2006 as presented. Carried 7-0.

Unfinished Business

Temporary Outdoor Sales

Kirmis, city planner reviewed the zoning ordinance Temporary/Seasonal Outdoor sales. This is an ordinance amendment establishing regulations for Temporary/Seasonal Outdoor sales in the city of Montrose.

The planning commission held a discussion regarding charitable organizations, administrative fees and the impact it would have on events like Montrose Days. Staff will address these concerns. Swanson stated that she thought this would not affect the special events although an administrative fee should be charged to charitable organizations to cover staff time.

Motion by Roseen, seconded by Hackenmiller to hold a public hearing on October 18, 2006 for the Zoning Ordinance Amendment - Temporary/Seasonal Outdoor Sales. Carried 7-0.

AUAR

Swanson gave a brief overview of the workshop that was held on September 11, 2006.

Kirmis stated that the primary issue for the planning commission would be the land use plan.

The commission held discussion regarding the railroad, commercial development, residential development, and annexation.

Swanson stated that the public hearing would cover the following:

- Land use plan amendment
- Transportation plan
- Motion to recommend approval of the AUAR

Swanson stated that the townships have all been informed of the study.

Swanson explained that this would take approximately 10 months to complete.

The city will not process any preliminary plats with the exception of commercial.

Knodel informed the commission that Montrose will be the first city to have an AUAR study done.

Roseen explained that the city is being proactive by laying out the footprint for the community.

New Business

Nothing to discuss

Miscellaneous

A discussion was held regarding Rock Brook Condominiums, the FitzSimmons property and residential building permits.

Adjournment

Motion by Roseen, seconded by DeWitte to adjourn at 7:40 PM.

Carried 7-0.

Author: Kristine M. Richter
City of Montrose

Barbara C. Thwing-Swanson
Administrator/Clerk/Treasurer

