



**200 Center Avenue South
Montrose, Minnesota 55363**

**CITY COUNCIL
MINUTES
July 13, 2009**

Pursuant to call and notice the Montrose City Council met in regular session on Monday, July 13, 2009 at 7:00 p.m. Those present were Mayor Andy Kauffman, Council Members Ryan Andreae, Sharon Knodel and Jeff Petersen. Also present were Sean Diercks, public works director, Kyle Hartnett, city attorney, Justin Kannas, city engineer, Bob Kirmis, city planner, Wendy Manson, deputy clerk and Barb Swanson, city administrator. Council Member Scott Jensen was absent.

Agenda

Motion by Andreae, seconded by Knodel, to approve the agenda with the addition of 956 and 958 Breckenridge Lane to the grading project, community center ice machine, emergency management tabletop October 26th at 7:00p.m., national night out and senior citizens and to remove the resignation of Ahren Pheifle. Carried 4-0.

Consent Agenda

Motion by Knodel, seconded by Andreae, to approve the consent agenda as listed below:

- A. Minutes: City Council June 15, 2009
- B. Accounts Payable: July 13, 2009: \$403,974.57
- C. Fire Department Accounts Payable: July 13, 2009, \$10,398.74
- D. June 2009 monthly utility adjustments

Carried 4-0.

Northridge

Motion by Knodel, seconded by Petersen to approve the final plat of Northridge 5th Addition with the conditions as required for preliminary plat approval and the payment of all fees. Carried 4-0.

Montrose Early Education Center, 115 2nd Street South

Motion by Knodel, seconded by Petersen to approve a zoning text amendment establishing commercial daycare centers as a conditional use in the INS, Institutional Zoning District. Carried 4-0.

Motion by Petersen, seconded by Knodel to approve rezoning the property located at 115 2nd Street South from R-B, Residential Business, to INS, Institutional. Carried 4-0.

Motion by Andreae, seconded by Knodel to approve a conditional use permit to allow a commercial day center upon the subject property subject to the conditions as recommended by the planning commission. Carried 4-0.

Water Tower #2

Four bids were received for the Water Tower No. 2 Painting Project. The bids ranged from \$367,150.00 to \$409,000.00. The low bid was submitted by Classic Protective Coatings, Inc. of Menomonie, Wisconsin.

The project has been requested to be placed on the PFA funding list for the 2010 fiscal year.

Motion by Knodel, seconded by Andreae, to award the low to bid to Classic Protective Coatings, Inc. of Menomonie, Wisconsin in the amount of \$367,500.00. Carried 4-0.

Motion by Andreae, seconded by Knodel to adopt reimbursement resolution 2009-14 for the Water Tower No. 2 Painting Project. Carried 4-0.

Fire Department

Motion by Knodel, seconded by Petersen to accept the reappointment of Allen Mortenson to the Montrose Fire Department. Carried 4-0.

Fire Relief Association

Motion by Andreae, seconded by Knodel, to accept the Financial Statements for years ended December 31, 2008 and 2007 as prepared by Abdo, Eick & Meyers for the Montrose Fireman's Relief Association. Carried 4-0.

Park Commission

Kauffman thanked Wendy Manson for her time and effort in planning and running the Motorcycle Run for the Park Commission.

The Park Commission is preparing for an 8k run during Montrose Days.

Motion by Kauffman seconded by Knodel, to appoint Jen Millard to the Park and Recreation Commission. Carried 4-0.

The city council directed Park & Recreation to discuss a BMX track within the city.

July Data Request Report

Swanson provided the monthly Data Request Report for the city council.

Council Payroll Reporting

The city council should complete their monthly time sheets by the 1st of each month be to include with the next city payroll.

Forest Creek

Four additional properties need to be included in the lot grading project along Breckenridge Lane. Those properties are 956, 958, 965 and 967.

Motion by Andreae, seconded by Petersen to include the 4 additional properties in the project. Carried 4-0.

Orderly Annexation Agreement - Public Meeting

The City and Marysville Township will hold a public meeting Monday, July 20th at 7:00p.m. at the Montrose Community Center to answer any questions related to the January 2008 adoption of the Orderly Annexation Agreement.

Lumberyard Redevelopment

City staff would like permission to clean up the old lumberyard site and to be reimbursed through tax increment funds. The city council agreed by consensus to proceed with the project.

Motion by Petersen, seconded by Andreae to adopt resolution 2009-13 allowing the creation of a tax increment district within three years from the demolition date for 381 Nelson Boulevard. Carried 4-0.

Motion by Knodel, seconded by Andreae to approve the contract as prepared for work to be done at 381 Nelson Boulevard. Carried 4-0.

Local Business Sign

A sign to advertise local businesses will be installed at the intersection of MN30 and MN25 S.

Initiative Foundation

Staff was instructed to add the donation request from the Initiative Foundation to the preliminary 2010 budget.

Community Center - ice machine

By consensus the city council directed staff to remove the ice machine from the community center due to the cost of electricity.

National Night Out

The city will continue to sponsor National Night Out in 2009. In 2010 the activities will be held within the neighborhoods.

Senior Citizens

The senior citizens organization requested to be included on the city's web site.

Emergency Management

A tabletop workshop will be October 26th at 7:00p.m. at the Community Center.

Acknowledgements

- Andy Kauffman appointed to the League of Minnesota Cities Board of Directors
- City staff and all involved in the Montrose Early Education Center
- Wendy Manson for heading up the Motorcycle Run
- Montrose Lions for their \$3000.00 donation to Montrose Days
- City staff for seeing an opportunity at the lumberyard site

Adjournment

Motion by Andreae, seconded by Petersen to adjourn at 8:15p.m.
Carried 4-0.

Andy Kauffman, Mayor

Barbara Thwing-Swanson, Administrator