



**200 Center Avenue South
Montrose, Minnesota 55363**

**CITY COUNCIL
MINUTES
November 8, 2010**

Pursuant to call and notice the Montrose City Council met in regular session on Monday, November 8, 2010 at 7:00 p.m. Those present were Mayor Andy Kauffman, Council Members Sharon Knodel and Jeff Petersen. Also present were Sarah Schwarzhoff, city attorney, Justin Kannas, city engineer, Wendy Manson, deputy clerk and Barb Swanson, city administrator. Council Members Scott Jensen and Ryan Andreae were absent.

Agenda

Motion by Kauffman, seconded by Petersen to approve the agenda as amended adding meeting date change, Red's Café \$27.11 to accounts payable, Larry Miller re: access behind Garfield Avenue South properties, remove Kroll Ontrack and move Request for Council Action ahead of reports. Motion carried 3-0.

Consent Agenda

Motion by Knodel, Petersen to approve the Consent Agenda which included the following items and the addition of Red's Café invoice for \$27.11 (election judges lunch)

- A. Minutes: October 11, 2011, prepared by Barb Swanson
- B. Accounts Payable: November 8, 2010. \$204,595.57, prepared by Wendy Manson
- C. Fire Department Accounts Payable: November 8, 2010, \$6,656.24, prepared by Wendy Manson
- D. Utility Billing Adjustments: October 8 – November 4, 2010, prepared by Vicki Sipe
- E. Abdo, Eick & Meyers management agreement
- F. 2011 Liquor Licenses, prepared by Wendy Manson

Motion carried 3-0.

Request for Council Action: Mark Psyk

Mr. Psyk and several neighbors requested assistance with a neighborhood problem.

Swanson will contact the Wright County Sheriff's Department and inform them of the problem and set up a meeting with all involved.

VFW Property Negotiations

At the closed session on October 11th the city council withdrew from negotiations with the VFW to purchase their property in Montrose. The VFW has been notified.

Shingobee Development Agreement

Motion by Petersen, seconded by Knodel to approve the Developer's Agreement for the Montrose Business Park with final review by the city attorney. Motion carried 3-0.

City Council

The Mayor reviewed his activities for the month of October.

Fire Department

There was no update.

Park Commission

Motion by Knodel, seconded by Petersen to reluctantly accept the resignation of Tom church and Scot Hemmesch. Motion carried 3-0.

Montrose Days

Wendy Manson provided an update on city personnel and activities involved with Montrose Days for the past 12 years when Manson and Jeff Mattson (former city council member) began their involvement on behalf of the City. Both have remained on the committee since that time. The City has provided staff help and money since Montrose Days began in 1981 to celebrate the centennial.

Ducks Unlimited

Motion by Knodel, seconded by Petersen to authorize the issuance of an exempt permit to hold a raffle. Motion carried 3-0.

Assessment of Unpaid Utilities

Motion by Petersen seconded by Knodel to adopt Resolution 2010-13 allowing the assessment of unpaid utilities to the 2011 taxes. Motion carried 3-0.

Assessment of Unpaid Charges

Motion by Knodel, seconded by Petersen to adopt Resolution 2010-14 allowing the assessment of unpaid charges to the 2011 taxes. Motion carried 3-0.

MnDOT Master Partnership Contract

Motion by Knodel, seconded by Petersen to adopt Resolution 2010-15 entering into a Master Partnership Contract with the Minnesota Department of Transportation for snow removal on Trunk Highway 12 within the city of Montrose. Motion carried 3-0.

Larry Miller

Motion by Petersen, seconded by Knodel to allow Kauffman and Swanson to meet with Larry Miller to discuss access to his property located west of the Garfield Avenue South properties provided all costs over and above administration are paid by Larry Miller. Motion carried 3-0.

Budget Meeting to be held on November 29th at 6:00p.m. at city hall.

Acknowledgements

- Scot Hemmesch for years of service on Park & Recreation
- Tom Church for service on Park & Recreation
- Roy Henry
- Scott Czanstkowski
- Tom Psyk

Adjournment

Motion by Knodel, seconded by Petersen to adjourn at 8:00p.m. Motion carried 3-0.

Andy Kauffman, Mayor

Barbara Thwing-Swanson, Administrator