



**200 Center Avenue South
Montrose, Minnesota 55363**

**CITY COUNCIL
MINUTES
September 27, 2010**

Pursuant to call and notice the Montrose City Council met in special session on Monday, September 27, 2010 at 6:00 p.m. Those present were Mayor Andy Kauffman, Council Members Ryan Andreae, Scott Jensen, Sharon Knodel and Jeff Petersen. Also present were Sarah Schwarzhoff, city attorney, Wendy Manson, deputy clerk, and Barb Swanson, city administrator.

City Council Pay

The current city council pay policy was reviewed along with council pay from other communities. The following questions were addressed:

How is pay handled when a quorum is not present?

Members of a committee, commission, city council etc. who attend a scheduled meeting and through no fault of their own there is not a quorum are paid for attending the meeting.

What time/events/meetings are chargeable?

The meeting, event and time charged is left to the discretion of the Mayor or Council Member. Any member of the city council has the right to questions a particular charge when approving the monthly accounts payable.

Should an Elected official hold a staff meeting?

The meeting, event and time charged is left to the discretion of the Mayor or Council Member. Any member of the city council has the right to questions a particular charge when approving the monthly accounts payable

How should elected officials be paid for conference attendance?

Pay of conference attendance would not differ from the standard pay policy.

Should a member of the Montrose city council be involved on other governmental boards?

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By consensus the city council agreed that there no change to the current policy.

The city council has not had a pay increase since 2005 when the current policy was adopted.

Swanson was directed to make some minor changes to the current policy for review and action at the October 11, 2010 city council meeting.

Personnel Policy

The city council discussed the current personnel policy. The changes considered will be addressed at the October 11, 2010 city council meeting.

The meeting was adjourned at 9:10p.m.

Andy Kauffman, Mayor

Barbara Thwing-Swanson, Administrator