



**200 Center Avenue South
Montrose, Minnesota 55363**

**CITY COUNCIL
MINUTES
September 13, 2010**

Pursuant to call and notice the Montrose City Council met in regular session on Monday, September 13, 2010 at 7:00 p.m. Those present were Mayor Andy Kauffman, Council Members Scott Jensen, Sharon Knodel and Jeff Petersen. Also present were Sarah Schwarzhoff, city attorney, Justin Kannas, city engineer, Wendy Manson, deputy clerk, Sean Diercks, public works director, and Barb Swanson, city administrator. Council Member Ryan Andreae was absent.

Approval of Agenda

Motion by Knodel, seconded by Jensen to approve the agenda as amended with the following additions: Chili Challenge, EDA lumber yard and council pay. Motion carried 4-0.

Consent Agenda

Motion by Knodel, seconded by Jensen to approve the consent agenda as listed below:

- A. Minutes: August 9, 2010
- B. Accounts Payable: September 13, 2010, \$168,254.90
- C. Fire Department Accounts Payable: September 13, 2010, \$2,516.63
- D. August Utility Billing Adjustments

Motion carried 4-0.

City Council

Mayor Kauffman reviewed his activities for the month including Montrose Days, personnel change in the public works department and securing a donated play structure for the Montrose Early Education Center from Landscape Structures.

Council Member Petersen reported that banners for the light poles have been ordered and bids for bump-outs at the intersection of Highway 12 and Center Avenue South will be provided to the city council shortly. Petersen also thanked the Fire Department for saving a home at a recent house fire.

Fire Department

Fire Chief Mike Marketon reported that the block by the rear service door is breaking up.

Motion by Jensen, seconded by Knodel to repair the building as presented. Motion carried 4-0.

Marketon also reported a problem with the roof.

Motion by Petersen, seconded by Knodel to accept the resignation of Danielle Ramola. Motion carried 4-0.

Marketon requested permission to purchase a used, refurbished auto pulse from Ridgeview Hospital at 50% of value.

Motion by Jensen, seconded Knodel to evaluate auto pulse for purchase from Ridgeview Hospital. Motion carried 4-0.

Park Commission

Motion by Knodel, seconded by Jensen to appoint Mike Dueball to the Park and Recreation Commission. Motion carried 4-0.

Planning & Zoning

The meeting has been rescheduled and will be held on September 29th @ 7:00pm.

Public Works

Motion by Petersen, seconded by Knodel to hire Vicki Sipe at \$14.50/hour for the position of Public Works Administrative Assistant/Utility Billing Clerk to begin on Tuesday, September 14, 2010. Motion carried 2-2. Opposed Jensen, Knodel.

Jensen offered an amendment to the position that hiring was contingent on a credit and criminal background check with the approval of the city attorney. Petersen did not accept the amendment.

Swanson informed the city council that the position requires the ability to be bonded by the city's insurance company. Bonding requires a background check.

Personnel Policy

A workshop will be held to discuss changes in the Personnel Policy.

Marketing Montrose

New artwork needs to be approved for the 11/29 posting, which would need to be approved by 11/15. Any new ideas should be offered to city staff.

Council Pay

A workshop will be held to discuss city council pay on September 27, 2010 at 6:00p.m. at city hall.

2011 Preliminary Levy

Motion by Knodel, seconded by Petersen to approve the preliminary levy. Motion carried 4-0.

Truth in Taxation Hearing

The Truth in Taxation Hearing will be held on the Montrose Community Center on December 13, 2010 @ 7:00p.m.

Request for Council Action: Michelle Jacobson et al. re: Loitering rules in Montrose Parks

This item was tabled until they can be in attendance.

Chili Challenge

The Montrose/Waverly Chamber of Commerce is holding a Chili Challenge and would like a council member to consider participating in the event.

Lumberyard

Motion by Jensen, seconded by Knodel to approve city staff providing a cost to demolish the lumberyard owned by Al Braegelman. Motion carried 4-0.

Acknowledgements

- Danielle Ramola for service on the Fire Department
- Montrose Days organizers and volunteers!
- Montrose Royalty the outgoing and the incoming
- Sonja Tourville for receiving the Aquatennial Commodore 's Award
- Bill Babatz for his years of service to the Public Works Department
- Sean Diercks for bringing water to the Fire Fighters during a call

Closed Session: VFW property negotiations

Motion by Jensen, seconded by Knodel to close the city council meeting at 7:55p.m. Motion carried 4-0.

Motion by Jensen, seconded by Knodel to open the city council meeting at 8:20p.m. Motion Carried 4-0.

Adjournment

Motion by Knodel, seconded by Jensen to adjourn at 8:20p.m. Motion carried 4-0.

Andy Kauffman, Mayor

Barbara Thwing-Swanson
Administrator/Clerk/Treasurer