



**200 Center Avenue South  
Montrose, Minnesota 55363**

**CITY COUNCIL  
MINUTES  
April 12, 2010**

**Pursuant** to call and notice the Montrose City Council met in regular session on Monday, April 12, 2010 at 7:00 p.m. Those present were Mayor Andy Kauffman, Council Members Ryan Andreae, Sharon Knodel and Jeff Petersen. Also present were Sarah Schwarzhoff, city attorney, Justin Kannas, city engineer, Bob Kirmis, city planner, Wendy Manson, deputy clerk, Sean Diercks, public works director, and Barb Swanson, city administrator. Council Member Scott Jensen was absent.

**Agenda**

Motion by Knodel, seconded by Andreae to approve the agenda with the following changes:

Remove Planning and Zoning No. 1: Land Use Planning and Related Legal Requirements

Add: Severe weather awareness & Council Pay

Amend: Accounts Payable for April 12, 2010 to \$176,571.44

Carried 4-0.

**Consent Agenda**

Motion by Knodel, seconded by Andreae to approve the consent agenda as amended:

A. Minutes: March 8, 2010

B. Accounts Payable: April 12, 2010, \$176,571.44, prepared by Wendy Manson

C. Fire Department Accounts Payable: April 12, 2010 \$2,352.33, prepared by Wendy Manson

D. Utility Billing Adjustments: March 2010, prepared by Sheila Salonek

Carried 4-0.

**Montrose - Waverly Chamber of Commerce**

Melissa Morris, President of the Montrose - Waverly Chamber of Commerce, invited everyone to attend the May 1<sup>st</sup> Craft and Community Fair.

### **2009 Financial Statements**

Andy Berg of Abdo, Eick & Meyers LLP. presented the 2009 audit. Motion by Knodel, seconded by Andreae to approve the 2009 audit. Carried 4-0.

### **Park & Recreation**

Council Member Andreae provided an update of Park & Recreation activities for the city council.

Earth Day will be celebrated on April 24<sup>th</sup> with a community project of picking up trash throughout the city, followed by an opportunity to create a sculpture made from the trash collected.

### **Planning & Zoning**

Bob Kirmis, city planner, reviewed the recommendation of the Park Commission and public hearing held on March 17, 2010/ Motion by Knodel, seconded by Petersen to accept the recommendation of the Planning Commission not to adopt the amendment which would make an allowance for the keeping of small poultry/fowl in residential zoning districts. Carried 4-0.

### **Attorney's Report**

Sarah Schwarzhoff, city attorney, discussed her review of the developments within Montrose. Schwarzhoff said that Swanson and Manson had done a very good job of managing the development contracts during this economic downturn. The city held a \$2,000,000 letter of credit on the Preserve of Montrose but the finance company is defunct therefore the letter of credit is worthless. Fortunately there are no structures and the utilities are not connected to the city's system. The property will sit in the current condition until a sale takes place.

### **White Tail Ridge Street Lights**

Manson reported that she contacted Wright Electric regarding the street lights in White Tail Ridge. The street lights that are in the area where the townhomes are located will remain lit, the others have been turned off.

### **2010 Goals for the City of Montrose**

Motion by Knodel, seconded by Andreae to approve Resolution 2010-07 adopting the 2010 ongoing, external and internal goals for the City of Montrose. Carried 4-0.

### **Marketing Residential Lots**

Swanson reviewed the work done to date to promote Montrose and the sale of residential lots. The city council directed Swanson to continue with the project and to report back to council in May.

### **Wright County US Highway 12 Corridor Land Use Plan**

The Wright County Land Use Plan will address the US Highway 12 corridor. There will be an Open House on April 29, 2010 at the Montrose Community Center for Marysville, Woodland and Franklin Townships and the Cities of Waverly, Montrose and Delano.

### **Council Pay**

The Personnel Committee will review the current pay of the city council and return with a recommendation to the city council prior to the elections in November.

### **Commission/Committee Compensation**

Motion by Andreae, seconded by Knodel to reinstate the compensation of \$25.00 per meeting to Planning & Zoning Commissioners and \$15.00 per meeting to the Park & Recreation Commissioners, this is retroactive to January 1, 2010 and to investigate compensation of \$15.00 per meeting for the HCP committee members. Carried 4-0.

### **Miscellaneous**

- Board of Appeal & Equalization will be held at the Community Center at 6:30p.m. on Wednesday, April 21<sup>st</sup>.
- Council Work Session will be held at city hall at 6:00p.m. on Monday, May 3<sup>rd</sup>.
- Severe Weather Awareness Week is April 19 - 23, 2010.

### **Acknowledgements**

- Bill Babatz for volunteering 12 hours to pick up trash around the city.
- City staff for their work related to the 2009 audit and the developments.

### **Closed Session: Threatened litigation**

- Dale and Sue Tretter
- Mike Neumann

### **Adjournment**

Motion by Andreae, seconded by Knodel to adjourn at 8:30p.m.  
Carried 4-0.

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Andy Kauffman, Mayor

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Barbara Thwing-Swanson, Administrator

