

**CITY OF MONTROSE
COUNTY OF WRIGHT
STATE OF MINNESOTA**

ORDINANCE 2011-01

**AN ORDINANCE SETTING VARIOUS DEVELOPMENT AND
ADMINISTRATIVE FEES**

THE CITY COUNCIL OF THE CITY OF MONTROSE ORDAINS:

A. The following development and administrative related fees are hereby established in the City of Montrose, effective January 1, 2011:

**CITY OF MONTROSE
2011 FEES, PERMITS & FINES
Effective January 1, 2011**

<u>Administrative</u>		<u>Utility</u>	
Animal License (bi-annual)	15.00	Sewer Access Charge	4360.00
Neutered	12.00	Water Access Charge	1925.00
Animal Fines	30.00	1 st offense	50.00
Subsequent add	20.00	Water Reconnection Charge	50.00
Boarding	20.00	Meter Testing Fee	50.00
Excavation Permit/Small Utility	150.00	Meter Repair Fine-if not fixed in	
Sign Permit	50.00	30 days plus \$1.00 per day	50.00
NSF Check Service Fee	30.00	Water Meter Purchase	235.00
Fax – per page .. U.S. only	1.00	Water Rate	\$4.55 base plus ...
Notary	1.00	Non-Residential	8.60/1000 gallons
Special Assessment Search	20.00	Bulk Water Users first 2000 gal.	22.00
Copy of City Code	25.00	Over 2000 gal.	8.60/1000 gallons
Copy of Zoning Ordinance	25.00	Sewer Rate	\$3.25 base plus ...
Copy of Subdivision Ordinance ...	15.00	WW Plant Rate ..	\$5.65base plus..
Copy of Comprehensive Plan.....	25.00	Non Metered Sewer Service	
Charitable Gambling Permit	100.00	based on 12,000 gals.at Rate plus base	
Consultants not at City Request		Storm Water Fee	3.00
At their per hour rate.		Late Payment Penalty (utilities) ..	5% of balance
Special Council Meeting	600.00	Meter back plate replacement	10.00
City Personnel ..Public Works....	100.00/hour	<u>Garbage</u>	
Administrative ...	50.00/hour	30 gallon per month	12.00
Copies – Black & White25/copy	60 gallon per month	16.00
Copies – Color.....	2.00/copy	90 gallon per month	20.00
Copies – CD's.....	5.00	Recycling per month	2.00
<u>Administrative Permits</u>		Recycling Bin to purchase	5.00
General.....	50.00	Garbage Stickers	3.00
Fireworks ...Inside Sales.....	50.00	<u>Planning & Zoning</u>	
Outside Sales.....	250.00	Special Meeting by Request	500.00
Amusement Centers & devices... 100.00		Rezoning & Zoning.....	300.00*
...over 4 machines add.....	5.00	Conditional Use	500.00*
		Zoning Ordinance Amendment....	300.00*
		Comp. Plan Amendment.....	300.00*

Junkyard or junk business.....	1000.00
Pawnbroker.....	500.00
Secondhand Goods Dealer	500.00
Multiple (pawn & secondhand..	1000.00
Pawn/Secondhand Investigation..	750.00
Adult Use License.....	1600.00
Adult Use Investigation	1600.00
(See Ordinance)	

Subdivision minor.....	200.00*
Subdivision .. preliminary plat	300.00*
final plat	300.00
cost per lot	5.00
Site Plan Review (no written report)	200.00
Street/Alley vacation	500.00*
(plus legal fees)	
Park Dedication fee	
Residential -10% land and/or \$1600.00 per unit	
Commercial -10% land and/or \$3000.00 per acre	
Industrial - 10% land and/or \$2000.00 per acre	
TIF Plan Modification	All Costs*
Variance ... residential	300.00*
commercial & ind ...	300.00*
Appeals	100.00
Concept Plan Review.....	500.00
(does not include a written report)	
Planned Unit Development	300.00
Interim Use Permit	500.00*
City Code Amendment	500.00*

Fire Department

Emergency calls	300.00
Accident Reports	50.00
Major Incident Fee	
First 6 hours - \$300.00 per vehicle	
After 6 hours - \$7.00/hour per	
Firefighter on scene or on standby	
Fire Inspection Fees	
Under 2000 Sq Ft	100.00
2000 – 5000 Sq Ft	200.00
Over 5000 Sq Ft	300.00

Trunk Area Charge

Sewer ... per acre	2150.00
Water ... per acre	875.00
Storm Water ... per acre	750.00

Community Center

Friday & Saturday Rental	300.00
Sunday-Thursday Rental	125.00/5 hours
Over 5 hours	25.00/hour
Damage Deposit.....	
Cash or Money Order....	300.00
Montrose Churches	50.00

Liquor Licenses

On-Sale	3900.00
Off-Sale	100.00
Sunday	200.00
Club	100.00
Special 3 day On-Sale	25.00
Wine/Strong Beer	700.00
3.2 Liquor/Beer, On-Sale.....	100.00
Off-Sale.....	5.00
Temporary.....	5.00

Development Fees

Annexation	All Costs*
Administrative Fees	
1% of construction costs	
Legal Fees	1% of construction costs
AUAR Fee.....per acre.....	150.00

Building Permits City Fees

Landscape Escrow	1500.00
Erosion Control Fee	125.00
Assessor Fee	25.00
Grading Fee	50.00
Grading Escrow	2500.00
Driveway Escrow	2500.00
(Independent Contractors Only)	
Building Permit Fee Schedule ..	See Attached

Fence Permit

Fence Permit Fee	15.00
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* Escrow deposit required

Set-Up License..... 300.00

Liquor Violations

1st Violation ..over 3 year period....200.00

training for liquor sales and proof of training

2nd Violation ..over 3 year period... 500.00

training for liquor sales and proof of training

3rd Violation ..over 3 year period...1000.00

training for liquor sales and proof of training

loss of license for one month

4th Violation ..over 3 year period.... Revocation

B. The following Building Permit Inspection and Fees schedule issued under the Minnesota State Building Code, based on valuation, as set out on Exhibit A to this ordinance, which is incorporated herein, are hereby established in the City of Montrose, effective January 1, 2006.

Montrose	Building Permit Fee Schedule	
	Total Valuation	Fees
	\$1.00 to \$2,000.00	\$20.00 for the first \$500.00 plus \$2.00 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
	\$2,001.00 to \$25,000.00	\$50.00 for the first \$2,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
	\$25,001.00 to \$50,000.00	\$252.00 for the first \$25,000.00 plus \$6.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
	\$50,001.00 to \$100,000.00	\$414.50 for the first \$50,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
	\$100,001.00 to \$500,000.00	\$639.50 for the first \$100,000.00 plus \$3.50 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
	\$500,001.00 to \$1,000,000.00	\$2,039.50 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
	\$1,000,000.00 and up	

\$3,539.50 for the first \$1,000,000.00 plus \$2.00 for each additional \$1,000.00 or fraction thereof

Fixed Permit Fees

- 1. Fireplace.....\$50.00
- 2. Re-siding.....\$50.00
- 3. Reroof.....\$50.00
- 4. Fence (Over 6' In Height).....\$50.00
- 5. Demolition.....\$50.00
- 6. Plumbing Fee Residential.....\$5.00 per fixture
- 7. Mechanical Fee Residential.....\$25.00 per unit
- 8. Window Replacement.....\$50.00
- 9. Mobile Home Install.....\$50.00
- 10. Water Softener Install.....\$15.00
- 11. Retaining Walls (Over 4' In Height).....\$50.00

Other Fees

- 1. Inspections outside normal business hours.....\$45.00 per hour (minimum charge - 2 hours)
- 2. Reinspection Fee.....\$45.00
- 3. Investigation fee shall be equal to building permit fee
- 4. Mechanical fee for commercial shall be base on valuation
- 5. Plumbing fee for commercial shall be based on valuation
- 6. Plan review fee shall be 65% of permit fee for both residential and commercial

Fee Refunds

Refund requests must be submitted in writing by permit applicant before any work has started. Applicant shall be responsible for 100% of plan review fee, all other fees shall be refunded.



C. Should any section, subdivision, fee, clause or other provision of this Ordinance be held to be invalid by any court of competent jurisdiction, such decision shall not affect the validity of the Ordinance as a whole, or of any part thereof, other than the part held to be invalid.

D. The fees set out in this ordinance shall be effective beginning January 1, 2011.

PASSED, ADOPTED AND APPROVED by the Montrose City Council, Wright County, Minnesota this 10th day of January 2011.

SIGNED _____

Andrew C. Kauffman, Mayor

ATTEST:

Barbara C Thwing-Swanson
Administrator/Clerk-Treasurer